



## COVID-19 Coronavirus Protocols

At AG Antenna, the safety and well-being of our employees and our customers is our priority. We are actively monitoring the COVID-19 / Coronavirus situation and taking steps to help keep our employees and customers safe.

We are closely monitoring updates from:

Center for Disease Control

World Health Organization regarding COVID-19

We will continue to seek guidance from these agencies, public health officials and government agencies on an ongoing basis.

As our employees interact with one another and the general public, we have taken steps to limit exposure to the virus. We have put restrictions on travel, providing remote-work solutions, and continue to reinforce safe behavior in every environment - from our office to your businesses.

Our employees also come in contact with products that we sell, therefore we have taken additional precautions to ensure shipments go out virus free. We've instituted UV-C lighting protocols throughout our operation. Includes: warehouse storage, shipping and receiving and our offices. We have also instituted surgical glove and mask requirements for our shipping and receiving department.

We are in continuous communication with our employees reminding them about the importance of good hygiene, providing them with health education and support whenever needed. Employees who feel ill have been told to not report to work. We have quarantine and communication procedures in place should an employee be diagnosed with COVID-19 or is asked to self-isolate by a public health authority, and to provide comprehensive benefits to support them.

We are taking every precaution to ensure the safety and health of our communities, but we need your help. If you are experiencing flu-like symptoms or your business has been shut down, please let us know.

As always, thank you for being our customer and for your continued trust as we manage through this time together.

John Reynolds  
CEO, AG Antenna LLC